Name_____   Roll no:_____

Q1. Fill in the blank:-

1. Alphabet keys are used to type ___letters___ .
2. The bold, italics, underline options are under the ___Home___ tab.
3. The font is the particular ___style___ in which you type the text.
4. Microsoft office Word is the most popular ___typing___ program used all over the world.
5. A ___word processor___ is an application software.
6. ___Caps Lock___ key is used to type a capital letters.

Q2. True/False:-

1. Windows is word processing software.   False
2. The status bar is the top most bar in the MS Word 2010.   False
3. If you keep on typing the text, it will wrap itself at the right end of the ruler.   True
4. Selecting the text means deleting it.   False
5. The Ribbon contains two parts tabs and groups.   True
6. You cannot print your document in MS Word.   False
7. Ruler keeps track of the page margins, height and width of the page.   True
8. Enter key does not move the cursor to the beginning of the next line.   False
9. Backstage view has three panes.   True
10. Arrow keys are used to control the movement of the cursor on the monitor.   True

Q3. One word:-

1. What do you type in MS Word document?   Letters, stories
2. Which is the top most bar of the MS Word 2010?   Title Bar
3. Which row has Home keys on the keyboard?   Middle row
4. Which tab will you click to edit your text font properties?   Home tab
5. What is the colour of File tab?   Blue
6. Which key is the longest key on the keyboard?   Space Bar key
7. Who is the developer of Microsoft?   Bill Gates
8. Name other word processing software.   Notepad, WordPad
9. Which letters are used as tools in Word document?   B, I and U
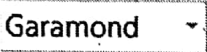10. Which is the largest white space area to type the text? Document area

Q4. Matching:-

1. Save button   5
2. Move the selected text   4
3. To roll back your last actions   2
4. To Copy the text   1
5. To paste the text   3
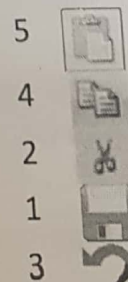
Q5. Keyboard Shortcut of MS. Word:-

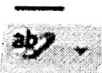|		
1.	Select the entire document	Ctrl+A
2.	Select a line till end	Shift + End
3.	Select a line till beginning	Shift + Home
4.	Save a document	Ctrl+S
5.	Print a document	Ctrl+P
6.	Close a document	Ctrl+W
7.	Underline the text	Ctrl+U
8.	Create a new document	Ctrl+N
9.	Make the text bold	Ctrl+B
10.	Open an existing document	Ctrl+O

Q6. Draw and label the following tools:-

1.	Garamond	Font
2.	12	Font Size
3.	A	Font Color
4.	A	Grow Font
5.	A	Shrink Font
6.		Align Text Left
7.		Center
8.		Align Text Right
9.		Justify
10.	aby	Text Highlight Color

Q7. Application Based Question

1. After typing a letter in 12 point size, Rajni realized that the letter cross one page. What she should do to fit it in one page.

Ans. Change font size of letter.

2. Raman has typed a project report on solar system which contains information on various planets. Which font properties should he use?

Ans. Font, Font Color, Font Size.

3. Saima had prepared important notes on topic Environment yesterday and she saved it with a name. She wants to type more lines in a file today. But she does not know how to open a file again. Help her to open it.

Ans. Click File tab, Open option.

Q1. Following is the table that shows how much a family spends in one month.

	Father(₹)	Mother (₹)	Child 1(₹)	Child 2(₹)	Total(₹)
Transport	1200	800	500	500	
School fees	----------	----------	2485	2166	
Food and drinks	2000	1800	1200	1100	
Electricity and gas	1000	1000	----------	----------	
Other expenses	1580	1775	782	459	
Clothing and footwear	1852	2348	1240	938	
Doctor's bills/Medicines	----------	284	147	126	
Telephone	782	913	----------	----------	
Total					

Find out how much each member spends and the total of each type of expense. Also find the total expense for the month and answer the following questions.
a) How much more does the mother spend than the father?
b) Which child spends more and by how much?
c) What is the total school fees paid?
d) What is the amount spent on doctor 's bills and medicine?

Q2. Convert the following into paise.
    a) ₹9   b) ₹15   c) ₹39.5   d) ₹28. 50

Q 3. Convert the following into rupees.
    a) 1325 p   b) 1875 p   c) 150 p   d) 6150 p   e) 375 p

Q4. Add the following.
    a) ₹34.25 and ₹10.75   b) ₹123 .65 + ₹30. 75 + ₹677.999

Q5. Subtract the following.
    a) ₹64.22 from ₹881.66   b) ₹637.04 from ₹888.66

Q6. Multiply the following.
    a) ₹55.77 by 9   b) ₹340. 72 by 5   c) ₹505.22 by 7   d) ₹220.10 by 8

Q 7. Divide the following .
    a) ₹972.90 by 6   b) ₹655. 8 by 5   c) ₹322.`12by 9   d) ₹444.13 by 7

Q8. Statement sums:-
a) The cost of 1 litre of petrol is ₹82.30 . What is the cost of 8 litres of petrol?
b) Divide ₹75.50 into 5 equal parts . How much is each part get?

Ch- Measurement of mass

Q 1. Read the receipe given below carefully and complete the steps.

1. Ask your mother to chop the 50 kg apple, 50 g cucumber , 50 g boiled potato, and 2 bananas (100 g).

   _____ g + _____ g + _____ g + _____ g = _____ g

2. Take all the chopped things in a big bowl. Mix 12 grapes (40 g) , 50 g Moong sprouts, and 40 g roasted peanuts to it.

   _____ g + _____ g + _____ g + _____ g = _____ g

3. Add 10 ml lemon juice and 10 ml honey. Mix well.

4. Add 15 g salt and 5 g black pepper as per taste to the salad and mix it once more. Your tasty fruit salad is ready.

   _____ g + _____ g + _____ g + _____ g = _____ g

Q2. Fill in the blanks:-

a) _____ is the bigger unit of weight.

b) _____ is the smaller unit of weight.

c) 1 Kg = _____ g

d) To convert kg into g , we multiply by _____.

e) To convert g into kg , we divide by _____.

f) 7000 grams are equal to _____ kg.

g) The weight of a car is measured in the unit called _____.

h) 5 kg is equal to _____ grams.

i) Weight of a birthday cake is in kg or g . _____

Q2. Convert the following into grams.

a) 3 kg   b) 8 kg   c) 9 kg   d) 2 kg 200 g

Q3. Convert into kilogram.

a) 4000 g   b) 3000 g   c) 9000 g   d) 2000 g

Q4. Find the sum.

a) 9 kg 302 g and 5 kg 417 g   b) 23 kg 815 g and 7 kg 715 g

Q5. Subtract the following.

a) 549 kg 32 g from 678 kg 32 g   b) 9 kg 614 g from 23 kg 40 g

Q6. Statement sums.

a) Suresh weighs 65 kg 600 g and Karan weighs 55 kg 725 g . Find their total weight.

b) A shopkeeper had 90 kg 500 g wheat in stock . On a particular day, he sold 18 kg 900 g How much wheat is left with him?

c) An empty tin of ghee weighs 2 kg 450 g. When it is filled with ghee, it weighs 17 kg 850 g How much ghee it contains?

BCM Sen . Sec .School, Basant city, Ludhiana

E.V.S – Assignments (Ch- 12 , 13,14)   STD –III (2019 – 2020)

Q1. Give one word answer :-

(a) Which houses are commonly found in Assam ?

_____.

(b) Name the house that cannot be moved ?

_____.

(c) What is the other name of Rangoli in east India ?

_____.

(d) Which instrument is used to find directions ?

_____.

(e) What is the other name of earth ?

_____.

Q 2. Fill in the blanks :-

(a) A strong house is called _____.

(b) Compass was invented by the _____.

(c) The symbols used in the map are known as _____.

(d) _____ should be thrown regularly to keep the house clean .

(e) _____ is the main source of water .

Q 3. True / false

(a) A kuchchahouse is made with mud and straw.

(b) Bungalows are multi-storeyedbuildings .

(c) A map gives rough directions on paper .

(d) Water in the seas and oceans is salty.

(e) Water can be cleaned by frying

Q 4.Match the following :-

(a) Irrigation   to show

(b) Depict   safe to drink

(c) Pest   supplying water to crops

(d) Pucca house   a harmful insect or animal

(e) Potable   A strong house

Q 5. Circle the correct words :

(a) Grems	Germs	Garms
(b) Painter	Pniater	Pinater
(c) saetch	seketh	sketch
(d) flter	filter	felter
(e) Pond	Puda	pand

Q6. Answer the following questions:-

(a) How does water get dirty ?

(b) What are multistoreyed buildings and Why are they useful ?

(c) How does the sun help us in finding directions?

(d) What are the main sources of water in your locality?

(e) What are pucca houses made of ?Give an example of a pucca house?

Q 7.HOTS :-

(a) Why do we mostly find pests in and around the kitchen and bathroom?

(b) Why should we wash our hands before cooking ?

Q :- 8 V.B.Q

(a) There are many flies and cockroaches around Rajni's House. Rajni's aunt Sunita always throws garbage on the road .What should Rajni do ?

(b) Why should we eat at least one meal in a day with our family?

Q:-9 Identify the Pictures:-

(a)

(b)

(c)

Q :-10 Draw any two road signs .

Assignment No: 2

(खंड-क)

प्र.1- पठित काव्यांश पढ़कर प्रश्नों के उत्तर लिखें:-

घटता-बढ़ता रोज़ किसी दिन ऐसा भी करता है,
नहीं किसी की आँखों को तू, दिखलाई पड़ता है।
अब तू ही बता, नाप तेरी किस रोज़ लिवाएँ,
सी दे एक झिंगोला, जो हर रोज़ बदन में आए।

(क) रोज़ घटता-बढ़ता है —

तारा ☐   सूरज ☐   चाँद ☐

(ख) हर रोज़ बदन में आए —

सूट ☐   झिंगोला ☐   पजामा ☐

(ग) कविता का नाम है —

नन्हें बच्चे ☐   चाँद की साड़ी ☐   चाँद का कुरता ☐

(घ) पंक्ति पूरी करो —

नहीं किसी की ___ को तू दिखलाई पड़ता है।

माँ ☐   नानी ☐   आँखों ☐

(खंड-ख)

प्र.2- सही शब्द चुनकर लिखें:-

ठिठूरकर   ठिठुरकर   ठीठुरकर

बहुमूल्य   बहूमूल्य   बहुमूलय

प्र.3- शब्द-अर्थ (i) विशाल (ii) बदन (iii) उत्साह

प्र.4- बहुविकल्पीय प्रश्न (MCQ)

(क) एक बुढ़िया रहती थी —

महल में ☐   झोंपड़ी में ☐   बंगले में ☐

(ख) सड़े हुए पदार्थ को मसलकर बनाई जाती थी —

क्रीम ☐   लुगदी ☐   दवाई ☐

(ग) इस्लाम धर्म को मानने वाले दो बार त्यौहार मनाते हैं :- ईद का ☐   पोंगल का ☐   दीपावली का ☐

प्र. 5- सही/गलत (✓/✗) बताएँ–

(क) पेड़ के नीचे एक बंदर बैठा था। ☐

(ख) सभी त्योहार हमें एकता का संदेश देते हैं। ☐

प्र. 6- खाली स्थान भरें–

संकेत–(पोंगल, लकड़ी)

(i) कुछ दिनों बाद ____ के टुकड़े सड़ जाते हैं।

(ii) तामिलनाडु का ____ त्योहार तो पूरे भारत में प्रसिद्ध है।

प्र. 7- उचित मिलान करें–

(i) ईद   जाड़े का

(ii) दशहरा   मुस्लमान

(iii) मौसम   हिंदु

प्र. 8- प्रश्न/उत्तर –

(क) शेर कहाँ जा छुपा ?

(ख) 'क्रिसमस' किसे कहा जाता है ?

(खंड-ग)

प्र. 9- लिंग बदलो– शेर, बूढ़ा, बंदर

प्र. 10- वचन बदलो– ग्वाला, यात्रा, बूढ़ा

प्र. 11- विलोम शब्द– दिन, बच्चा, छोटा

प्र. 12- अनेक शब्दों के लिए एक शब्द–

(i) माँस खाने वाला –

(ii) जो ईश्वर में विश्वास न रखता हो–

प्र. 13- क्रिया शब्दों को रेखांकित करें–

(i) रमेश पानी पी रहा है।

(ii) रानी अखबार पढ़ रही है।

(खंड-च)

प्र. 14- निबंध– दीपावली (या) श्री गुरू नानक देव जी

प्र. 15- बीमारी की छुट्टी के लिए आवेदन पत्र ।
          (या)
    जुर्माना माफ़ी के लिए आवेदन पत्र   ।

1. ਹੇਠ ਲਿਖਿਆ ਆਵੇਦਿਤਾ ਪੈਰ੍ਹਾ ਪੜ੍ਹ ਕੇ ਪ੍ਰਸ਼ਨਾਂ ਦੇ ਉੱਤਰ ਦਿਓ:-

ਸ੍ਰੀ ਗੁਰੂ ਨਾਨਕ ਦੇਵ ਜੀ ਸਿੱਖਾਂ ਦੇ ਪਹਿਲੇ ਗੁਰੂ ਸਨ। ਆਪ ਜੀ ਦਾ ਜਨਮ 15 ਅਪ੍ਰੈਲ 1469 ਈ: ਨੂੰ ਗਈ ਭੋਇ ਦੀ ਤਲਵੰਡੀ (ਪਾਕਿਸਤਾਨ) ਵਿੱਚ ਹੋਇਆ। ਆਪ ਜੀ ਦੇ ਪਿਤਾ ਦਾ ਨਾਂ ਮਹਿਤਾ ਕਾਲੂ ਤੇ ਮਾਤਾ ਦਾ ਨਾਂ ਤ੍ਰਿਪਤਾ ਦੇਵੀ ਸੀ। ਬੇਬੇ ਨਾਨਕੀ ਆਪ ਜੀ ਦੀ ਵੱਡੀ ਭੈਣ ਸੀ। ਗੁਰੂ ਨਾਨਕ ਦੇਵ ਜੀ ਨੇ ਅਲੌਕੀ ਭਲਾਈ ਲਈ ਆਪਣਾ ਜੀਵਨ ਅਰਪਣ ਕੀਤਾ।

ਪ੍ਰ1- ਸ੍ਰੀ ਗੁਰੂ ਨਾਨਕ ਦੇਵ ਜੀ ਦਾ ਜਨਮ ਕਦੋਂ ਹੋਇਆ?

ਪ੍ਰ2- ਸ੍ਰੀ ਗੁਰੂ ਨਾਨਕ ਦੇਵ ਜੀ ਸਿੱਖਾਂ ਦੇ ਕਿੰਨੇ ਗੁਰੂ ਸਨ?

ਪ੍ਰ3- ਸ੍ਰੀ ਗੁਰੂ ਨਾਨਕ ਦੇਵ ਜੀ ਦੇ ਪਿਤਾ ਜੀ ਦਾ ਕੀ ਨਾਂ ਸੀ?

ਪ੍ਰ4- ਬੇਬੇ ਨਾਨਕੀ ਕੌਣ ਸਨ?

ਪ੍ਰ5- ਸ੍ਰੀ ਗੁਰੂ ਨਾਨਕ ਦੇਵ ਜੀ ਨੇ ਕਿਸ ਲਈ ਆਪਣਾ ਜੀਵਨ ਅਰਪਣ ਕੀਤਾ?

2. ਹੇਠਾਂ ਦਿੱਤੇ ਪ੍ਰਸ਼ਨਾਂ ਦੇ ਉੱਤਰ ਦਿਓ:-

ਪ੍ਰ1- ਕਿਹੜੇ ਮੈਡਮ ਨੇ ਬੱਚਿਆਂ ਨੂੰ ਲੁਕਣ-ਮੀਚੀ ਦੀ ਖੇਡ ਖਿਡਾਈ?

ਪ੍ਰ2- ਜਗਜੀਤ ਨੇ ਆਪਣੀ ਹਾਰ ਕਿਉਂ ਮੰਨ ਲਈ ਸੀ?

ਪ੍ਰ3- ਜਗਦੇਵ ਦੇ ਰਾਜਿਲਿਜ਼ ਟੱਪਣ 'ਤੇ ਕੀ ਹੋਇਆ?

ਪ੍ਰ4- ਪਾਣੀ ਦੀ ਭਰੀ ਬਾਲਟੀ 'ਤੇ ਗੋਲੇ ਦਾ ਭਰਿਆ ਦੌੜਾ ਕਿਸ ਗੱਲ ਦੀ ਗਵਾਹੀ ਭਰਦੇ ਹਨ?

ਪ੍ਰ5- ਜਦੋਂ ਜਗਦੇਵ ਦੀ ਪੱਤਨੀ ਕੱਪੜੇ ਧੋਣ ਲੱਗੀ ਤਾਂ ਮਾਤਾ ਨੇ ਕੀ ਕਿਹਾ?

3. ਹੇਠਾਂ ਦਿੱਤੇ ਸ਼ਬਦਾਂ ਨੂੰ ਵਾਕਾਂ ਵਿੱਚ ਵਰਤੋ:-

ਗੀਤ, ਚੁੰਨੀ, ਖੇਡ, ਦਰਵਾਜ਼ਾ, ਗੁਆਂਢੀ, ਸ਼ਗਨ

4. ਖਾਲੀ ਥਾਂਵਾਂ ਭਰੋ:-

ਸੰਕੇਤ :- (ਕਹਾਣੀ, ਜਿਮਾਘ, ਅੱਖਾਂ, ਸਾਇੰਸ, ਵੀਰਵਾਰ)

1. ਮੈਡਮ ਨੇ ਅਮਨ ਦੀਆਂ _____ ਬੰਦ ਕਰ ਲਈਆਂ ।

2. ਹੁਣ ਉਨ੍ਹਾਂ ਦਾ ਅਗਲਾ ਪੀਰੀਅਡ _____ ਦਾ ਸੀ ।

3. ਜਗਦੇਵ ਨੇ _____ ਸ਼ਾਹਾ ਸੀ ।

4. ਅਸੀਂ _____ ਦੇ ਯੁੱਗ ਵਿੱਚ ਰਹਿ ਰਹੇ ਹਾਂ ।

5. _____ ਨੂੰ ਅੱਗਾਂ ਰੱਖਣੇ ਨਾਂ ਚੋਦੀਆਂ ।

5. m.c.Q (ਬਹੁ- ਵਿਕਲਪੀ ਪ੍ਰਸ਼ਨ)

1. ਕਿਹੜੇ ਲੋਕ ਇਹਨਾਂ ਦੱਸਿਆਂ-ਭਰਮਾਂ ਨੂੰ ਛੱਡਦੇ ਜਾ ਰਹੇ ਹਨ ?

ਪੇਂਡੂ ☐   ਅਨਪੜ੍ਹ ☐   ਪੜ੍ਹੇ-ਲਿਖੇ ☐

2. ਅਗਲੇ ਦਿਨ ਬੁੱਧੇ ਨੂੰ ਵੀ ਰੀਤਾ ਸੀ ?

ਚੈਨ ਛਿੱਕਰੇ ਸਨ ☐   ਭੋਂਕਿਆ ਸੀ ☐   ਮੁੜਿਆ ਸੀ ☐

3. ਅਮਨ ਨੇ ਕਿਸ ਨੂੰ ਛੇੜਿਆ ਸੀ ?

ਆਮਨ ਨੂੰ ☐   ਸਜੀਹ ਨੂੰ ☐   ਜਗਲੀਨ ਨੂੰ ☐

4. ਬੱਚੇ ਸਰਦ- ਸੀਤੀ ਦੀ ਖੇਡ ਆਮ ਕਰਕੇ ਕਿੱਥੇ ਖੇਡਦੇ ਹਨ ?

ਛੱਤਾਂ 'ਤੇ ☐   ਗਰਾਉਂਡ ਵਿੱਚ ☐   ਗਲੀ ਵਿੱਚ ☐

6. ਹੇਠਾਂ ਦਿੱਤੇ ਸ਼ਬਦਾਂ ਦੇ ਵਿਰੋਧੀ ਸ਼ਬਦ ਲਿਖੋ :-

ਛੋਟੂ _____   ਕਾਗਲੀ _____

ਔਖ _____   ਪਿਛਾਂਹ _____

ਭਰੀ ਹੋਈ _____   ਅਨਪੜ੍ਹ _____

Simple Past Tense

Rule : Subject + Verb (2nd form) + Object

For eg:- <u>Suman</u>   <u>went</u>   <u>to the school</u>.

Subject   V2   Object

A. Fill in the blanks with the Simple Past Tense form of the verb given in the brackets .

1. I _____ to the fair yesterday. (go / went)

2. The American team _____ the match. (won / win)

3. The bird _____ over the tree. (fly / flew)

4. Father _____ a new bicycle for me. (bought / buy)

5. She _____ us about the new book. (tell / told)

6. The cat _____ by the window. (sit / sat)

7. They _____ late to school today. (come / came)

B. Fill in the blanks with the Simple Past Tense form of the verb given in the box.

gave	bought	taught	lost	kept

1. Vani _____ this book yesterday.

2. My mother _____ history in my school.

3. The Indian team _____ the match.

4. We _____ alms to the poor and needy.

5. We _____ the sharp objects away from the baby's reach.

C. Describe in 5 lines the activities you like to do during your childhood. (Use Simple Past Tense only)

1. _____

2. _____

3. _____

4. _____

5. _____

Prepositions

A. Circle the Prepositions:

1. The lion was sleeping under the bed.
2. The boys are sitting on the bench.
3. My credit card is in my purse.
4. Rahul is sitting between Sham and Ram.
5. Distribute the sweets among the children.
6. The girl is hiding behind the tree.

> I am a Preposition.
>
> I show the relation of nouns or pronouns with other words in a sentence.

B. Fill in the blanks with suitable Prepositions from the box:

in	on	under	behind	between	among

1. Surabhi and Ananya divided sweets _____ themselves.
2. There is lot of dust _____ the sofa.
3. Distribute the mangoes _____ these five children.
4. She hid her doll _____ the pillow
5. The book is _____ the table.
6. They come to school _____ winter uniform.

in   on   under

C. Choose the correct preposition to complete each sentence:

1. They live in / on a big house.
2. Somya is sitting among / between her parents.
3. There is a wolf between /among sheeps.
4. What is this called in / on English?

D. Edit the following sentences and write the correct preposition.

1. What do you do on school?

   _____

2. What were you doing among 4 pm and 6 pm?

   _____

3. Sahil is sleeping between his bed.

   _____

4. He reached home on 8' o clock.

   _____